



**MINUTES
FINANCE AND BUDGET COMMITTEE
City Council Chambers
100 E Main St, Suite 500
Thursday, March 9, 2017
6:00 P.M.**

1. Call to Order.

Chairperson Ryan called the meeting to order at 6:03 p.m. Committee members in attendance were: Aaron Dvorak, Beatriz Flores, Council Member Jeff Marsh, Anthony B. Ross, Sr. and Melody Ryan. Staff members in attendance were Brandon Wade, City Manager; Lauri Gillam, Assistant City Manager; Amy Good, Finance Director; Lauren Henkes, Senior Accountant; and Sarah Moody, Budget Analyst. Additional department staff in attendance were Trey Fletcher, Assistant City Manager; Jennifer Coffey, Library Director; Caroline Davis, Court Administrator; and Rhonda McLendon, Animal Shelter Director.

2. Approval of minutes of the February 9, 2017 meeting.

Financial Expert Ross made a motion to approve the February 9, 2017 minutes. Mr. Dvorak seconded. Motion passed.

3. Presentation of annual audit report and financial statements for fiscal year 2016 as presented by Adam McCane of Weaver and Tidwell, L.L.P., Certified Public Accountants.

Mr. McCane presented the draft Comprehensive Annual Financial Report for the fiscal year ended September 30, 2016 and the draft letter of governance. The City received an unqualified opinion indicating a clean audit. There were also no findings or material weaknesses identified during the audit.

4. Discuss audit and make recommendation to Council regarding the audit report and financial statements.

Council Member Marsh made a motion to make a positive recommendation to City Council on the audit report and financial statements based on a mathematical correction on the Budget and Actual General Fund statement. All voted in favor. Motion passed.



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5. Discuss departmental budgets.
 - a. Follow up on Library.
 - b. Animal Welfare Services.
 - c. Court.

There were no follow up questions from the Committee regarding the Library. Ms. McLendon presented information on the Pflugerville Animal Welfare Services (PAWS) department. Ms. Davis discussed the Court department.

6. Adjourn.

Chairperson Ryan adjourned the meeting at 7:15 p.m.

Respectfully submitted,
Lauren Henkes
Senior Accountant