



**MINUTES  
FINANCE AND BUDGET COMMITTEE  
City Council Chambers  
100 E Main St, Suite 500  
Thursday, July 13, 2017  
6:00 P.M.**

1. Call to Order.

Chairperson Ryan called the meeting to order at 6:06 p.m. Committee members in attendance were: Beatriz Flores, Council Member Jeff Marsh, Meredith Quick, Anthony Ross, Sr., and Melody Ryan. Staff members in attendance were Brandon Wade, City Manager; Lauri Gillam, Assistant City Manager; Trey Fletcher, Assistant City Manager; Tom Word, Assistant City Manager; Amy Good, Finance Director; and Sarah Moody, Budget Analyst.

2. Approval of minutes of the June 8, 2017 meeting.

Council Member Marsh made a motion to approve the June 8, 2017 minutes. Ms. Flores seconded. Motion passed.

3. Discuss and consider action to recommend an audit services firm to City Council.

In June, the City advertised a Request for Proposals (RFP) for audit services for both the City of Pflugerville and the Pflugerville Community Development Corporation (PCDC). Finance received eight responses. Ms. Good went over the RFP outlining the requirements and criteria for audit services for fiscal year ending September 30, 2017 with an option to renew for each of the 4 subsequent years. A summary was provided of the top two firms determined by an outlined criteria and using a point system. Ms. Good highlighted strengths of each of the two firms and provided a recommendation from Finance staff to select Davis, Kinard & Co, P.C. as the audit firm to perform the fiscal year 2017 audits. Ms. Good fielded questions from the Committee.

Council Member Marsh made a motion to approve the recommendation from staff to recommend selecting Davis, Kinard & Co, P.C. as the audit firm to perform the fiscal year 2017 audits to City Council. Mr. Ross seconded. Motion passed.

4. Review fiscal year 2018 proposed General Fund budget.

The Committee reviewed the Additions Summary for the general fund and discussed new personnel and other budget requests. Additional questions arose for Parks and Police staff to answer at the next meeting.

5. Discuss and consider action regarding member absences.

Ms. Good announced a notice of resignation had been received from current member Aaron Dvorak. Committee consensus was to fill the position at a later date.

6. Adjourn.

Chairperson Ryan adjourned the meeting at 9:48 pm.

Respectfully submitted,  
Amy M. Good  
Finance Director