



MINUTES
FINANCE AND BUDGET COMMITTEE
Telephonic/video meeting hosted through WebEx
Thursday, April 23, 2020
6:30 P.M.

1. Call to Order.

Elizabeth Montoya called the meeting to order at 6:32 p.m. Committee members in attendance include Allison Atherton, Wendy Duskocil, Thomas Gleeson, Councilmember Mike Heath and Elizabeth Montoya. Staff members in attendance include Amy Good, Finance Director; Lauren Henkes, Assistant Finance Director; Stephanie Nations, Budget Analyst; Trey Fletcher, Assistant City Manager; Rhonda McLendon, PAWS Director; Emily Barron, Planning Director; Robert Polanco, Building Official; Max Walther, Utility Superintendent; and Tracy Hibbs; Utility Business Operations Manager.

2. Approval of minutes of the March 5, 2020 meeting.

Ms. Atherton made a motion to approve the minutes of the March 5, 2020 meeting. Mr. Gleeson seconded. All in favor. Motion passed.

3. Discuss and consider action to provide a recommendation to City Council on proposed Pflugerville Animal Welfare Services (PAWS) department fees.

Ms. McLendon presented information about the Pflugerville Animal Welfare Services (PAWS) department. She discussed the current fees in place, the proposed fees for services and provided a peer comparison. Mr. Gleeson made a motion to recommend to City Council the proposed fees for the PAWS department. Ms. Montoya seconded. All in favor. Motion passed.

4. Discuss and consider action to provide a recommendation to City Council on proposed Planning department fees.

Ms. Barron presented new and revised fees for Development Services. Included was a comparison to surrounding cities. Ms. Atherton made a motion to recommend to City Council the proposed fees for the Planning department. Mr. Gleeson seconded. All in favor. Motion passed.

5. Discuss and consider action to provide a recommendation to City Council on proposed Building department fees.

Ms. Barron presented new and revised fees for Development Services. Included was a comparison to surrounding cities. Ms. Atherton made a motion to recommend to City Council the proposed fees for the Building department. Ms. Duskocil seconded. All in favor. Motion passed.

6. Discuss and consider action to provide a recommendation to City Council on proposed utility customer service fees.

Mr. Walther presented the current and proposed utility customer service fees as well as a comparison to what other cities charge. Ms. Atherton made a motion to recommend the utility customer service fees to City Council. Mr. Gleeson seconded. All in favor. Motion passed.

7. Discuss meeting schedule.

City staff requested a May meeting of the Finance and Budget Committee.

8. Adjourn.

Meeting adjourned at 8:03 p.m.

Respectfully submitted,
Lauren Henkes
Assistant Finance Director