

VOLUNTARY ANNEXATION PETITION

Property Owner(s): _____ Date of Submittal: _____

If Applicable, Name of Agent/Applicant: _____

Proposed Acreage to be Annexed: _____ General Location: _____

Instructions:

- Schedule a meeting with Development Services prior to submitting the petition.
- Fill out the following application and checklist completely prior to submission.
- Submit the completed application package and all subsequent documentation.

Submittal Requirements:

(*Initial by each line item completed.)

- _____ 1. Completed annexation petition with each owner's original signature. Must include all owners' signatures if there are multiple owners of record.
- _____ 2. A copy of the deed showing current ownership.
- _____ 3. A clear and legible copy of the certified field notes (metes and bounds) describing the property that is being petitioned for annexation with a graphic exhibit (map, survey sketch, or plat) clearly showing the property. The boundary description and the graphic exhibit must each be contained on an "8 ½ x 11" sheet of paper. If the property is a subdivided lot, please submit a copy of the recorded subdivision plat.
- _____ 4. If applicable, water and wastewater utilities agreement between City and applicant for extension of utilities.

To Be Completed By Staff:

Case Name: _____ Case Manager: _____

Date Received: _____ Received by: _____

Date Accepted: _____ Accepted by: _____

PH Notice to Pflag: _____ PH Notice appears in Pflag: _____
 (Min. 30 days prior to City Council meeting)

City Council 1st Hearing: _____ City Council 2nd Hearing: _____



Property & Ownership Information

Property Address: _____

Total Number of Acres: _____ Total Number of Tracts: _____

Lot(s) _____ Block(s) Subdivision _____

Survey Name and Abstract No.: _____

Current Land Use: _____

Proposed Land Use and Purpose of Annexation: _____

List of qualified voting age persons living on each tract of land.

Tract#	Name	Mailing Address

Owner(s) Name: _____

Owner's Mailing Address _____ City _____ State _____ Zip _____

Phone# _____ Mobile# _____ Email Address _____



PROPERTY OWNER PETITION CONSENT

(**Please fill out a separate sheet for each owner of record.**)

**PETITION FOR ANNEXATION
OF LAND INTO THE CITY OF PFLUGERVILLE**

I, _____, owner of the land described below, hereby request annexation of my land into the City of Pflugerville. I understand that my request does not necessarily mean that my land will be annexed, but that the City will consider my request based upon requests received from other land owners and an evaluation of services to be provided.

Name: _____

Address: _____

City/State/Zip: _____

Lot #: _____, Block _____, Plat Name: _____

(or attach legal description of property)

Owner(s) signatures: _____

STATE OF TEXAS
COUNTY OF TRAVIS

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared _____, known to me to be the person(s) whose name is subscribed above.

SUBSCRIBED, ACKNOWLEDGED, AND SWORN TO BEFORE ME by said Affiants this ____ day of _____, _____, to certify which witness my hand and seal of office.

Notary Public signature: _____
Notary Public, State of Texas



AGENT'S / APPLICANT'S AFFIDAVIT

Project Name: _____

I, _____, certify that I have read this form thoroughly and the information included in this supplemental application form is a true representation of the permit applications submitted to date that are associated with the current application or this application is not one in a series of permits as defined by Chapter 245 of the Texas Local Government Code.

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Signature: _____

THE STATE OF _____:

: KNOW ALL MEN BY THESE PRESENTS

COUNTY OF _____:

Before me, _____, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, _____.

Notary Public's Signature

My Commission Expires: _____